



LANDMARK STAFFING

Position: Production Assembler

Location: Grand Junction, CO

Type: Full Time

Schedule: Monday - Friday 7:00 a.m.- 3:30 p.m.

Wage: \$17.00 - \$20.00/ hour DOE

Job Summary: The Production Assembler, assembles fans and other equipment manufactured by the company. Coordinates with assembly shop foreman and general manager for work assignments.

Job Responsibilities:

1. Assemble company products as per drawings, written, or verbal instructions. Coordinate with assembly shop foreman and general manager for work assignments. Ensure quality of product through inspection of components.
2. Ensure that finished products are complete and ready for final painting and shipment on time.
3. Ensure that components meet quality requirements prior to assembly and that assembled products meet quality requirements.
4. Assist with testing of equipment. Test run motors prior to installation in fans. Test run fans prior to shipment. Set up equipment for performance testing.
5. Package finished products for shipment.
6. Disassemble repair orders
7. Complete assembly documentation prior to shipment.
8. Additional responsibilities are to perform in-field service or repair of equipment. From time-to-time it is required to travel to mine sites and work underground.
9. Assist with future planning of assembly shop layout, workflow, and equipment.
10. Make local deliveries and pick up items from time to time.
11. Assist with Training new employees as needed.
12. Essential job functions may be changed as necessary.
13. Some overtime and travel is a possibility with this position.

Job Requirements:

- High school diploma or equivalent
- Mechanical aptitude, knowledge of machine shop and fabrication shop functions.
- Ability to read and interpret blueprints
- Background Check and Drug Testing required for this position
- Valid Driver's License is required
- Must have reliable transportation to and from work
- Able to stand for up to 8 hours per day, and perform physical requirements of the position including, kneeling, and lifting but to 50 lbs.
- Must have PPE including Steel toe boots, safety glasses, hearing protection, and gloves.



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Knowledge, Skills, and Abilities:

- Ability to prioritize work, ability to make quality control decisions about components and finished products.
- Ability to read, write, and perform arithmetic calculations.
- Ability to maintain a positive attitude towards work, and help to keep self and co-workers motivated.
- Maintain positive relationships with customers.
- Ability to keep a clean work area, organized.