



LANDMARK STAFFING

Position: Part Time Fire Inspection Assistant

Location: Grand Junction, CO

Type: Part Time 2-3 days per week

Wage: \$16.00 - \$20.00/ hour

Superior Alarm, Inc., is a leading provider of fire safety and inspection services dedicated to ensuring the safety of our community. We are committed to upholding the highest standards of fire prevention and protection.

We are seeking a diligent and detail-oriented individual to join our team as a **Part Time Fire Inspection Assistant**. In this role, you will work closely with fire inspectors to assess properties, identify potential fire hazards, and ensure compliance with fire safety regulations. Your responsibilities will include conducting inspections, documenting findings, and assisting with the preparation of inspection reports.

Job Responsibilities:

- Assist fire inspectors in conducting on -site inspections of buildings, facilities, and premises to assess fire safety measures.
- Identify and document potential fire hazards, such as blocked exits, faulty wiring, and inadequate fire suppression systems.
- Review building plans and blueprints to ensure compliance with fire safety codes and standards.
- Collaborate with property owners, managers, and occupants to address fire safety concerns and implement corrective actions.
- Maintain accurate records of inspection findings, including photographs, notes, and other relevant documentation.
- Assist in the preparation of inspection reports and recommendations for improving fire safety measures.
- Provide support during fire drills, training sessions, and educational outreach programs.

Job Requirements:

- High school diploma or equivalent
- Previous experience in fire safety, building inspections, or a related field is preferred but not required
- Strong attention to detail and ability to identify potential fire hazards
- Excellent communication and interpersonal skills
- Ability to work independently and as part of a team
- Proficiency in basic computer skills and familiarity with inspection software is a plus



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- Valid driver's license and reliable transportation is required.
- Drug testing and background check is required for this position.
- Some travel is required 1 -2 days a month to Glenwood Springs, Carbondale, and Aspen. Transportation is provided to and from working locations back to Superior Alarms facility.